



Exeter Steiner School *First Aid policy*

All teaching staff and the Administrator have current first aid training, including early years training.

All accidents requiring first aid will be recorded in the accident book. Minor bumps and scrapes will be notified to the parent who collects at the end of the session and recorded in daily record keeping.

Details of medical conditions, allergies etc. will be displayed in a suitable place in the kindergarten room.

First aid boxes are checked each term and replenished as necessary.

Consent to first aid treatment are signed and kept in the children's files.

As stated on the consent forms signed by each family staff will administer no oral medicine.

Basic first aid kits are taken on all outings outside of school grounds.

In case of further emergency treatment being deemed necessary an ambulance will be called parents notified immediately and should it be necessary a member of staff will accompany the child to hospital.